



What is Patient Folder?

Patient Folder is an electronic document management system that will improve the access and storage of patient information. Medical records completed on or after the go-live date (Nov. 26), will be scanned into Patient Folder and made available in the Medical Records tab of the Physician Portal.

Did you know?

When founded in 1894, Billboard Advertising magazine was a trade paper for the bill-posting industry. Over the years, the magazine has carried news of circuses, carnivals, amusement parks, fairs, vaudeville, minstrels, whale shows and other live entertainment. The magazine began covering radio in the 1920s.

Billboard

You've updated your wardrobe and your hairstyle—at least we hope you have. Now it's time to update your records!

Patient Folder Launches on Nov. 26

Top Patient Folder Benefits:

Access by Multiple Users

With Patient Folder, you'll have access to medical records when you need them. Scanned documents will be available for multiple users at the same time. Past access problems and real estate issues will be a thing of the past.

Remote Access

Whether you're at home, in your office or at the hospital, you'll now be able access medical records through the Web (VPN access required).

Online Record Completion

You won't need to go to the Health Information Management (HIM) department in the basement to complete your records anymore. With Web access, you will be able to complete your medical record deficiencies from outside or inside the hospital. Signatures, dictation and edits to transcribed reports can all be completed online.

Centralized Medical Records

Patient Folder will eliminate the need for shadow charts. Patient information from the following areas will be available in the Medical Records tab of the Physician Portal:

- Inpatient
- Ambulatory Surgery, including GI and Ophthalmology
- Emergency Department
- Pain Clinic
- Outpatient Radiology and Laboratory
- Outpatient Rehab
- Outpatient Cardiology
- Outpatient Respiratory Therapy
- OB/GYN Clinic

Research

You won't need to waste time trying to track down medical records for research projects. With appropriate IRB approval, medical records for research can be sent automatically to a queue for you to review (back records will not be scanned—only admissions after Nov. 26).

Questions?

If you have questions, or did not receive the first Billboard flier (mailed to your home), contact Annette Wrabel in the HIM department at 244-6784. Stay tuned for more information on training.